



## **NATIONAL PUBLIC-PRIVATE PARTNERSHIPS GUIDELINES**

### **Annex D – PPP Project Register template**

PPP Unit of the Ministry of Finance, Planning and Economic Development

# 1. Introduction

## 1.1 Background

- 1.1.1. In 2010, the Government of Uganda adopted a PPP policy. The policy creates a framework for the involvement of the private sector in provision of public infrastructure and services.
- 1.1.2. The *Public Private Partnerships Act* came into force on 1 October 2015. The *PPP Act* establishes the legal and institutional framework for the concrete implementation of PPP projects. The *PPP Act* provides for the establishment of the Public Private Partnerships Committee, the Public Private Partnerships Unit and the Project Development Facilitation Fund. The *PPP Act* also sets out the procedure for the implementation of PPP projects across all steps of the project cycle from inception to the end date of the PPP agreement. Furthermore, the *PPP Act* defines the contents of the PPP agreement.
- 1.1.3. Pursuant to the *PPP Act*, the Minister responsible for finance issued the *Public Private Partnerships Regulations, 2019* and the *Public Private Partnerships (Meetings of the Committee) Regulations, 2019* (together, *the PPP Regulations 2019*) . The *PPP Regulations* prescribe the bidding methods and procedures for the selection of a Private Party.
- 1.1.4. The *Guidelines* presented in this document are firmly grounded in the policy and legal framework that has been put in place by the Government for the implementation of PPP projects.

## 1.2 This document

- 1.2.1. The National Public-Private Partnership Guidelines consist of a Main Document and a set of Annexes.
- 1.2.2. This document is Annex D and contains the PPP Project Register template.

## 2. PPP Project Register template

### 2.1 Template

2.1.1. The table below shows the structure of the PPP Project Register.

<b>Project identification</b>	Name and location of the project
<b>Current status</b>	Possibilities are: Concept under evaluation, Registration, Feasibility study, Pre-competitive market consultation, Request for Prequalification issued, applications for prequalification received, Prequalification completed, Request for Bids (RFB) issued, Bids received, Bid evaluation, Request for Best and Final Offer, Preferred bidder, Negotiations, Commercial Close, Financial Close, Construction, Operations and Maintenance, On hold, Cancelled
<b>Contracting agency</b>	Name and contact information of contracting agency or agencies
<b>Project description</b>	Description of project of no more than two paragraphs (covering investments, services, indication of quantities, etc.)
<b>PPP model</b>	Type of PPP contract, payment mechanism, duration
<b>Procurement method</b>	Open bidding, Restricted bidding, Direct procurement, unsolicited proposal
<b>Financial information</b>	Capex costs, opex costs, Project NPV, direct fiscal commitments, debt-to-equity ratio, IRR, guarantees provided
<b>Contracting authority advisors</b>	Identity of transaction advisors
<b>Information on bidders</b>	Clarify for each stage of the Project: Identity proponent of unsolicited proposal, prequalified candidate bidders, bidders, preferred bidders, successful bidder, reserve bidder
<b>Project history</b>	Key dates and events up to the present time
<b>Links to project documents</b>	Links to published project documents (project concept note, feasibility study report, bidding documents, PPP agreement)

### 2.2 Explanation

2.2.1. The PPP Project Register is maintained by the PPP Unit on the basis of input information provided by the Contracting Authority. The PPP Project Register is a dynamic database that is updated after every completed stage in the preparation and procurement of the PPP project. In the Inception Stage not all project information may be available. In that case the corresponding entries of the Register may be left blank in that stage.

2.2.2. The data of the PPP project register are published on the website of the PPP Unit, within 21 days from the registration of the project, and within 21 days after every update of the information.